

**MEETING MINUTES OF THE
SAN GABRIEL RIVER DISCOVERY CENTER AUTHORITY
HELD AT THE**

Upper San Gabriel Valley Municipal Water District
602 E. Huntington Drive, Suite B
Monrovia, CA

March 9, 2017 – 9:30 A.M.

1. CALL TO ORDER

The San Gabriel River Discovery Center Authority Meeting was held at Upper San Gabriel Valley Municipal Water District, Monrovia, CA on March 9, 2017 and was called to order at 9:35 a.m. by Chair Fellow.

2. FLAG SALUTE

3. ROLL CALL

Members Present:

John Wicker, LA County Dept. of Parks and Recreation
Sam Pedroza, Stakeholder Committee
Anthony Fellow, Upper San Gabriel Valley Municipal Water District

Members Absent:

Dan Arrighi, Rivers and Mountains Conservancy
Robert Apodaca, President, Central Basin Municipal Water District

Staff Present:

Mark Stanley, Interim Executive Officer
Dena Williams, Board Secretary
Salian Garcia, Fiscal Manager
Roxana Marashi, Project Manager

4. APPROVAL OF AGENDA

Item 4 was unanimously approved on motion of Chair Fellow, seconded by Board Member Pedroza.

**5. APPROVAL OF MINUTES OF THE SAN GABRIEL RIVER DISCOVERY
CENTER AUTHORITY BOARD MEETING HELD MAY 12, 2016, JULY 14,**

2016 AND NOVEMBER 10, 2016.

Minutes were unanimously approved on motion of Board Member Wicker, seconded by Board member Pedroza.

6. PUBLIC COMMENT

There were no public comments.

REGULAR CALENDAR

7. EXECUTIVE OFFICER UPDATE

Mr. Stanley stated that Roxana Marashi will be giving an update on the Discovery Center. Ms. Marashi stated that the license agreement has been executed as of February 15, 2017 and reimbursement for Prop A funding for pre-construction activities is under way.

Ms. Marashi also stated that a new proposal for educational programming from Parks and Recreational department is being reviewed awaiting approval by the Board, there are two plan check reviews staff is waiting to receive. Ms. Marashi mentioned that the next steps are to issue an RFQ or RFP for construction manager for cultural resources monitor as well as a biologist and there is a Board Retreat being planned for the near future.

Mr. Stanley stated that the board members should have received several dates for the retreat and the most popular date looked like it was April 10th and more information will be sent to the board members once a date has been selected.

Mr. Odling stated that the board is giving money to themselves constantly and Measure A is coming up and again money is being given to themselves and he says this because other bodies have denied this board money. Mr. Odling also stated that the EcoVoices program has received almost \$1,000,000, the authority has received \$2.2 million dollars from Sanitation District and \$95,000 from the Discovery Center Foundation.

8. CONSIDERATION AND APPROVAL OF A RESOLUTION TO AUTHORIZE PAYMENT OF DEMANDS TO THE SGRDC AUTHORITY ACCOUNT.

Ms. Garcia stated that in Exhibit A it lists the current demands that need to be paid by the authority which include costs incurred for project management services, administration support services, A/E support, and other capital project activities such as project support costs. Ms. Garcia

also stated that the current demands for this period are \$53, 575.37 with \$12,794.72 already expended since the last report to the governing Board. There were no questions.

Item 8 was unanimously approved on motion of Board Member Pedroza, seconded by Board Member Wicker.

9. RECEIVE AND FILE YEAR-TO-DATE BUDGET AND EXPENDITURE REPORTS FOR FISCAL YEAR 2016-2017.

Ms. Garcia stated that Exhibit A was attached to the board report and is comprised of four sections: Revenue, Total Expenditures, Administrative Expenses Subtotal and Grant Expenses Subtotal, which includes our Capital Outlay Expenses.

Ms. Garcia also stated that the total budgeted revenue for FY 16/17 is \$436,235, total received is \$240,402 and the funds from Central Basin MWD are included in the budgeted revenue as the funds are expected to be released for wetland construction this fiscal year. Ms. Garcia stated that the total expenditures to date and encumbrances are \$31,264 and \$90,695 respectively, aggregating to \$121,959.

Mr. Garcia mentioned a total of \$15,033 for Project Management and legal services has been encumbered and a total of \$31,264 has been expended for Program Management, Insurance and Permits and a total of \$75,662 has been encumbered in this budget category. There were no questions from the board.

10. ORAL COMMUNICATIONS

A. Statements, responses, questions or directions to staff pursuant to Section 54954.2(a) of the Government Code

Chair Fellow stated that he encourages every board member to attend the retreat and hopes to see everyone there. Board Member Wicker introduced the new Deputy Director for LA County Parks and Recreation Department, Kevin Regan and that he would be Mr. Wicker's alternate.

B. Future agenda items

11. ANNOUNCEMENT OF NEXT MEETING:

The next meeting will be May 11, 2017 at 9:30 a.m. at Upper District.

16. ADJOURNMENT UPON COMPLETION OF BUSINESS

Chair Fellow adjourned the meeting at 9:53 a.m.

X 

Anthony Fellow
Board Chair

X 

Dena Williams
Board Secretary